

**KENTUCKY BAR ASSOCIATION  
RULES OF THE SUPREME COURT OF KENTUCKY**

**PRACTICE OF LAW**

**SCR 3.663 Calculation and reporting of continuing legal education credits: formulas and limits**

Credits granted for continuing legal education activities vary depending on the nature of the activity. Credit will be granted, or is calculated, and in some instances limited, as set forth below.

(1) Members completing or participating in the course of study of an approved activity will be granted one credit for each sixty (60) minutes of actual instructional time. Instructional time shall not include introductory remarks, breaks, or business meetings held in conjunction with a continuing legal education activity. For activities involving technologically transmitted programming, actual instructional time may be deemed inappropriate for assigning credit hours. In such circumstances credits claimed will be limited by the total assigned by the Commission. The Commission's assignment of credit hours for such activities will include consideration of the sponsor's estimates of average completion time, volume of material, opportunities for interaction, duration of program and other factors as deemed appropriate. No additional credit is given for completing or participating in duplicate activities at different times or locations. Duplicate completion of or participation in any course of study of any accredited activity shall not result in duplicate continuing legal education credits awarded. Continuing legal education credit shall be claimed on forms provided by the Association, or any uniform certificate adopted by the Association, and shall be forwarded to the Director.

(2) Members teaching or participating as panel members or seminar leaders in an approved activity will be granted one credit for each sixty (60) minutes of actual instructional time. Credit shall be claimed on forms provided by the Association, or any uniform certificate adopted by the Association, and shall be forwarded to the Director.

(3) Members may be granted preparation credit as follows:

(a) One credit for each two hours spent in preparation for teaching or participating as a panel member or seminar leader in an approved activity, up to a maximum of twelve and one-half (12.5) credits per educational year.

(b) One credit for each two hours spent researching, writing or editing material presented by another member at an approved continuing legal education activity, up to a maximum of twelve and one-half (12.5) credits per educational year.

(4) Credit for attending a law school class as set forth in Rule 3.662 shall equal twice the number of semester or credit hours awarded by the law school for successful completion of the course for credit or by audit. Actual instruction time shall not be used to determine continuing legal education credit for attending law school classes. Continuing legal education credit shall be claimed on forms provided by the Association, or any uniform certificate adopted by the Association, and shall be forwarded to the Director.

(5) Members may earn credits for publication of legal writing up to a maximum of six (6.0) credits per year. One credit is granted for each two hours of actual preparation time including research, writing, and editing. A maximum of six (6.0) credits may be applied to meet the minimum requirement set forth in Rule 3.661. Any excess credits will be applied toward the award established in Rule 3.680. The Commission may grant up to twenty (20) credit hours for published legal writing toward the award, but may only grant up to six (6.0) credits to meet the annual minimum requirement. Applications for continuing legal education credit for a published legal writing shall be made on forms provided by the Association and shall be accompanied by a

copy of the published legal writing for which credit is sought. Said application shall be forwarded to the Director.

(6) Members completing or participating in an accredited in-house activity will be granted credit as set forth in Rule 3.663(l). A maximum of six (6.0) credits may be applied to meet the minimum requirement set forth in Rule 3.661.

(7) Members completing or participating in an accredited technologically transmitted activity, as set forth in SCR 3.662(1)0) will be granted credit as set forth in Rule 3.663(l). A maximum of six (6.0) credits may be applied to meet the minimum requirement set forth in Rule 3.661.

(8) The Commission shall grant a maximum of six (6.0) credits to meet the annual minimum requirement for any combination of credits earned pursuant to SCR 3.663(6) and (7).

(9) The Commission shall grant a maximum of two (2.0) credits to meet the annual minimum requirement for credits earned pursuant to SCR 3.662(3)(d).

HISTORY: Amended by Order 99-1, eff. 2-1-00; prior amendments eff. 3-1-98 (Order 97-3), 7-1-95 (Order 95-1), 8-1-92, 11-15-91; adopted eff. 9-15-90